YES User Guide

Graduation Intent

Beginning in Spring 2018, Graduate students will indicate their intent to graduate through the Graduation Intent application in YES.

Declaring Graduation Intent

1. On the Student Landing page, click Graduation Intent.

2. Enter a non-VU, permanent email address. This will be used for all communications concerning Commencement.
3. Select the type of degree you are receiving. A student in a doctoral program may select either a master’s in passing or a Ph.D.

4. Select the Thesis option from the Degree and Thesis drop-down.
5. Click the **Submit** button.

6. Return to your Student Landing page to access the Graduation link to complete the process. Further instructions are available at [https://registrar.vanderbilt.edu/academic-records/graduation-confirmation-form-instructions.php](https://registrar.vanderbilt.edu/academic-records/graduation-confirmation-form-instructions.php).