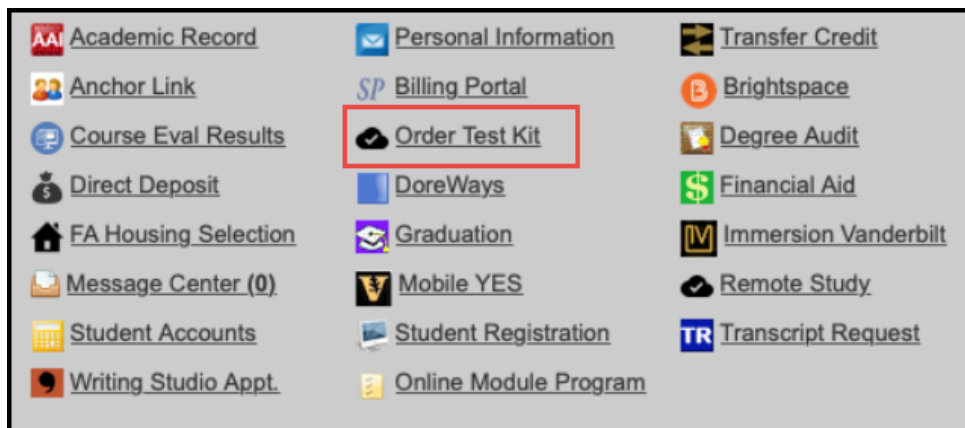




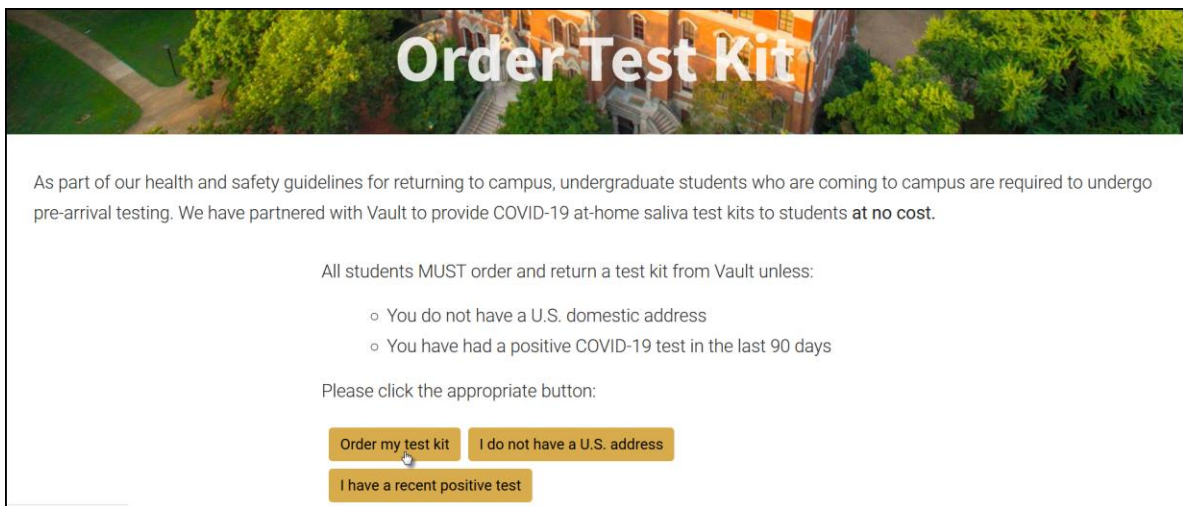
YES User Guide

Order Test Kit

This user guide outlines the process for ordering your test kit for the Fall 2020 semester. **Order Test Kit** is available through the YES suite of applications. On the student landing page, click **Order Test Kit**.

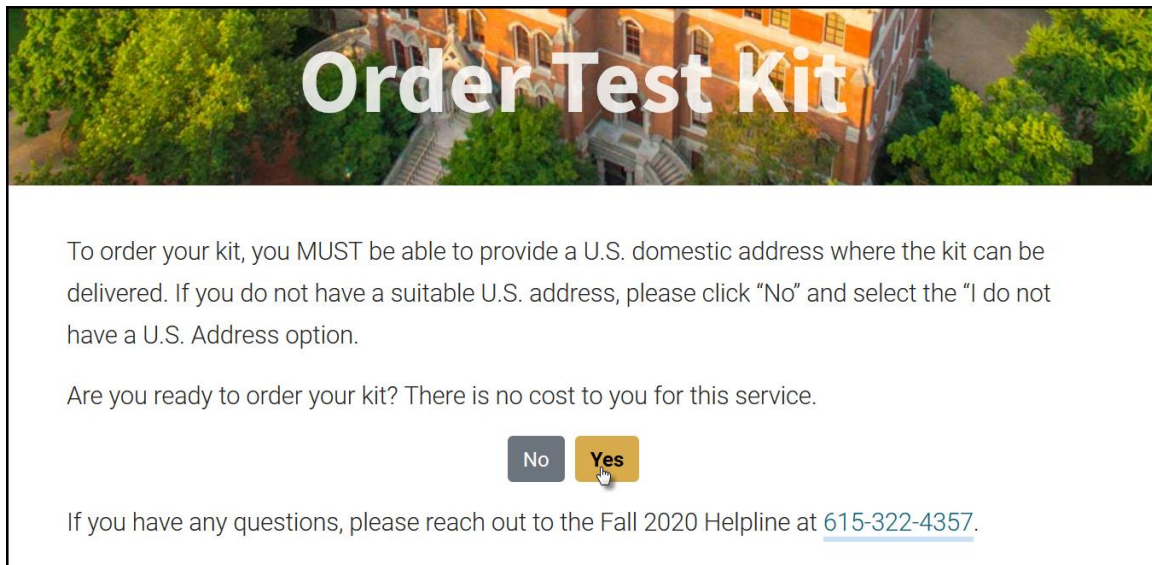


1. If you have a domestic address and have not had a recent positive test, select **Order my test kit**.



Note: If you do not have a U.S. address, skip to I do not have a U.S. address. If you have recently tested positive, skip to Recent Positive Test.

2. If you are ready to order your test kit, click **Yes**.



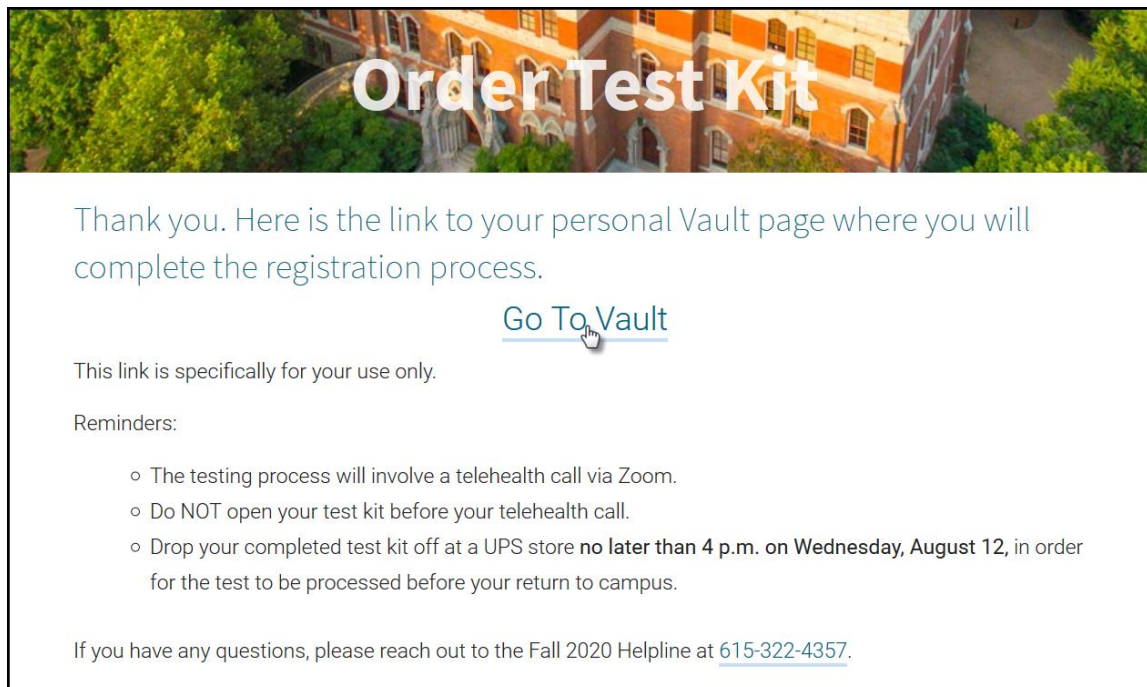
Order Test Kit

To order your kit, you **MUST** be able to provide a U.S. domestic address where the kit can be delivered. If you do not have a suitable U.S. address, please click “No” and select the “I do not have a U.S. Address option.

Are you ready to order your kit? There is no cost to you for this service.

If you have any questions, please reach out to the Fall 2020 Helpline at [615-322-4357](tel:615-322-4357).

3. Click on the **Go To Vault** link to complete the registration process.



Order Test Kit

Thank you. Here is the link to your personal Vault page where you will complete the registration process.

[Go To Vault](#)

This link is specifically for your use only.

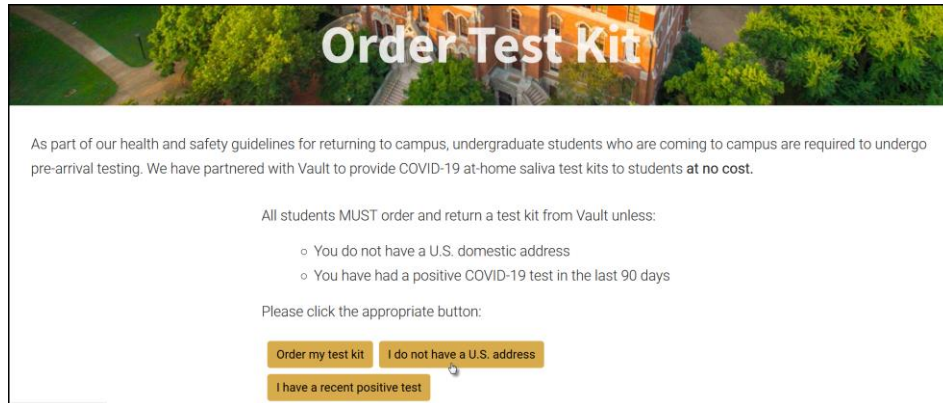
Reminders:

- The testing process will involve a telehealth call via Zoom.
- Do NOT open your test kit before your telehealth call.
- Drop your completed test kit off at a UPS store **no later than 4 p.m. on Wednesday, August 12**, in order for the test to be processed before your return to campus.

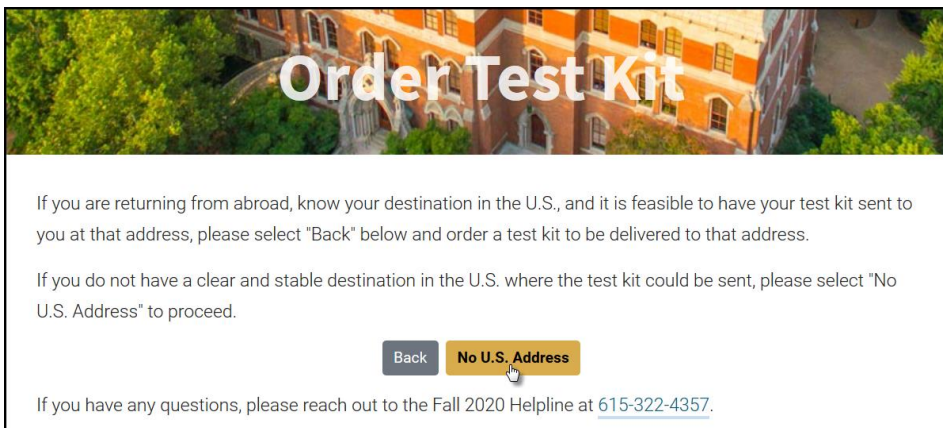
If you have any questions, please reach out to the Fall 2020 Helpline at [615-322-4357](tel:615-322-4357).

I do not have a U.S. address

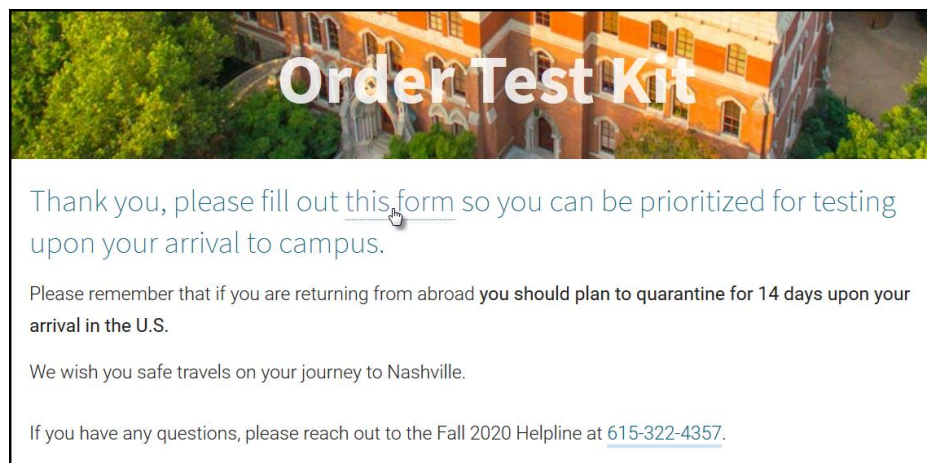
1. If you do not have a domestic address, select **I do not have a U.S. address.**



2. Click **No U.S. Address.**

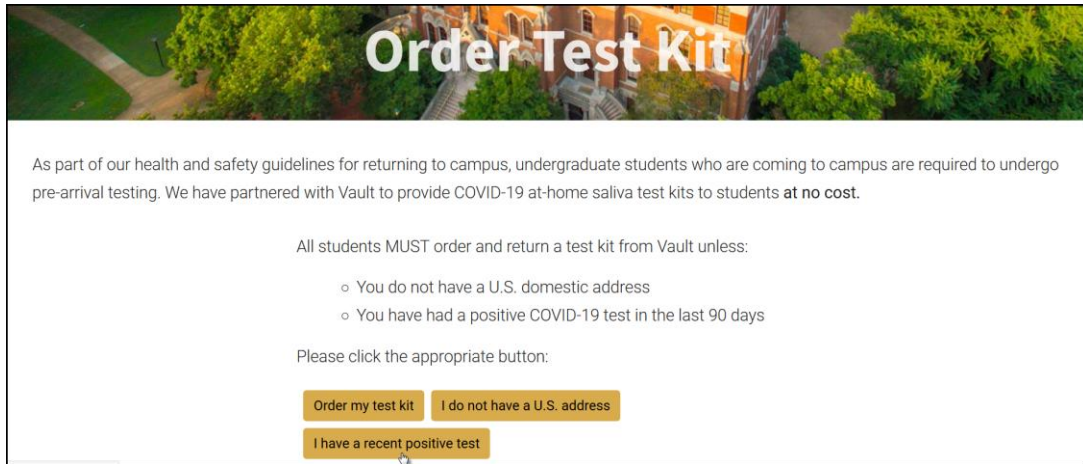


3. Click **this form** to sign up for prioritized testing. You will be prompted to sign in with your VUnetID and password.



Recent Positive Test

1. If you have recently tested positive, select **I have a recent positive test**.



Order Test Kit

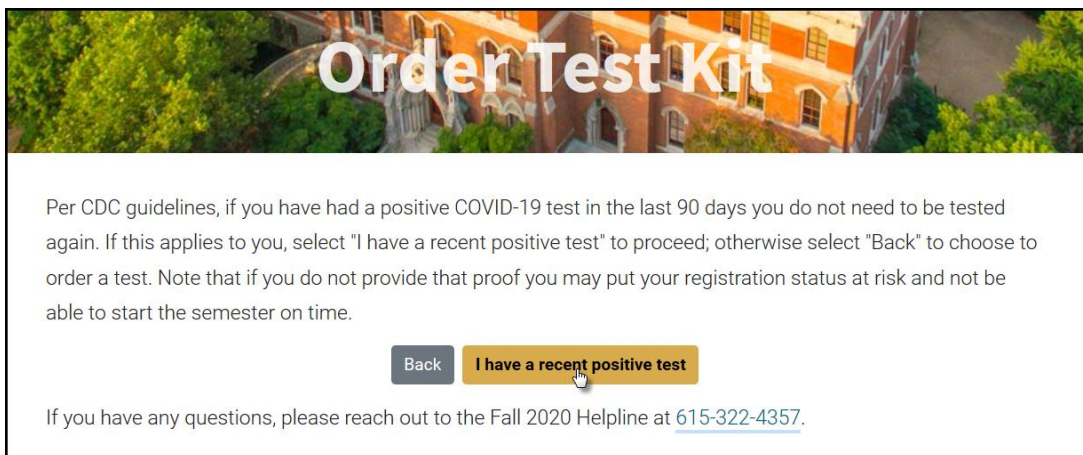
As part of our health and safety guidelines for returning to campus, undergraduate students who are coming to campus are required to undergo pre-arrival testing. We have partnered with Vault to provide COVID-19 at-home saliva test kits to students **at no cost**.

All students **MUST** order and return a test kit from Vault unless:

- You do not have a U.S. domestic address
- You have had a positive COVID-19 test in the last 90 days

Please click the appropriate button:

2. Select **I have a recent positive test**.



Order Test Kit

Per CDC guidelines, if you have had a positive COVID-19 test in the last 90 days you do not need to be tested again. If this applies to you, select "I have a recent positive test" to proceed; otherwise select "Back" to choose to order a test. Note that if you do not provide that proof you may put your registration status at risk and not be able to start the semester on time.

If you have any questions, please reach out to the Fall 2020 Helpline at [615-322-4357](tel:615-322-4357).

3. Click **this form** to submit proof of your recent test. You will be prompted to sign in with your VUnetID and password.



Order Test Kit

Thank you for completing this process. Please use [this form](#) to submit proof of your recent positive test.

If you have any questions, please reach out to the Fall 2020 Helpline at [615-322-4357](tel:615-322-4357).