



## School of Med – Curriculum 2.0 YES User Guide

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The degree audit is an online tool that allows students, advisers, and administrators to track students' academic progress toward completion of degree requirements. This guide is to assist advisers and administrators with the School of Medicine – Curriculum 2.0 Degree Audit. The audit is available through the YES suite of applications.



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## Navigating the Degree Audit

1. Log in to [YES](#) using your VUnetID and e-password: yes.vanderbilt.edu.
2. Read and accept the Confidentiality Statement.

### Confidentiality Statement

As a school official, you are authorized to access the academic records of students for whom you have an educational need-to-know. Your use of this application should be restricted accordingly. The data you will be viewing contains information protected by the Family Educational Rights and Privacy Act (commonly known as FERPA or the Buckley Amendment). FERPA requires that you maintain the confidentiality of all student records, and that no information from the records be released to a third party without the written permission of the student. When viewing student information, be sure that no other student or outside party can view or access this information.

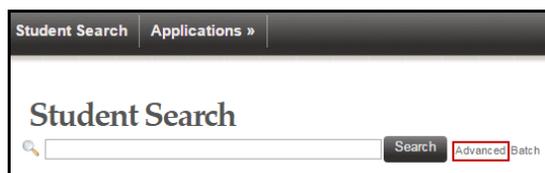
To prevent unauthorized use of the protected information contained in this application, it is important that you protect the security of your e-password and not share your password with anyone.

All third-party requests you receive for student enrollment verifications, degree verifications, and other student records information should be directed to the Office of the University Registrar.

By clicking Accept, you are accepting responsibility for maintaining the confidentiality of the information within this application.

[Accept](#) [Decline](#)

3. Quick Search: Search for the student using last name, first name.
  - Additional search options (e.g., expected graduation term, major, classification) become available by clicking on **Advanced**.



4. From the search results, select **Degree Audit**.

DOB Aug 22

VunetID

Alias(es)

Source	Class	School(s)	Major(s)	Deg Exp Term
Peoplesoft	PD1	MedSchool	Medicine	2019 Year

[Academic Record](#) [Address Change](#) [Advising Snapshot](#) [Degree Audit](#)

[Message Center](#) [Student Information](#) [Student Registration](#)

5. The Medical Doctor degree audit will appear.
6. In the top, right-hand corner of the audit, you can see the date that the current report was generated. [Audits are automatically refreshed on a weekly basis. When registration changes are made, audits are refreshed overnight. In addition, audits can be refreshed on-demand by students, advisers, and administrators (see below).

*Date generated: August 30, 2016 04:17 PM*

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7. The degree audit view defaults to a top-level summary of the degree requirements. Requirements appear

as ✔ Satisfied, ✔ Waived, or ✘ Not Satisfied

Default view:

Effective Fall 2015, Vanderbilt University has introduced a new course catalog numbering scheme. For assistance with the translation between old and new numbers, please consult the [Course Renumbering Lookup Tool](#).

Expand All   Collapse All Date generated: July 10, 2016 04:26 AM

Doctor of Medicine Degree Audit	✔ Satisfied
Foundations of Medical Knowledge (FMK)	✔ Satisfied
Foundations of Clinical Care Phase (FCC)	✘ Not Satisfied
Immersion Phase	✘ Not Satisfied
Step Score Evaluation	✘ Not Satisfied

- **Doctor of Medicine Degree Audit:** A description of the audit.

<u>Doctor of Medicine Degree Audit</u>	✔ Satisfied
<small><b>Description:</b> Degree Requirements for the Entering Class of 2013 and beyond (Curriculum 2.0) Please see <a href="https://medschool.vanderbilt.edu/student-affairs/student-handbook">https://medschool.vanderbilt.edu/student-affairs/student-handbook</a> for more information.</small>	

- **Foundations of Medical Knowledge:** A list of all requirements of the FMK phase and the courses satisfying each. Includes year of completion and grade earned.

Foundations of Medical Knowledge (FMK)	✔ Satisfied				
<small><b>Description:</b> This phase of the curriculum (18 months) provides students a strong foundation in the basic sciences, humanities, and behavioral and social sciences which will support ongoing developmental learning over ensuing years. All students participate in meaningful clinical work during this phase to initiate their development as professionals, to provide clinical relevance for the foundational coursework, and to provide an early understanding of healthcare systems.</small>					
<u>Prescribed Courses in the Foundations of Medical Knowledge Phase</u>					
<small><b>Description:</b> Select all the courses below.</small>					
Satisfying Courses					
<small>Courses used to satisfy this requirement:</small>					
<b>Course</b>	<b>Title</b>	<b>Units Earned</b>	<b>Term</b>	<b>Grade</b>	<b>Notes</b>
IDIS 5028	Human Blueprint/Architecture	0	2013 Year	P	
IDIS 5032	Microbes and Immunity	0	2013 Year	P	
IDIS 5033	Learning Communities FMK	0	2013 Year	P	
IDIS 5038	Homeostasis	0	2013 Year	P	

- **Foundations of Clinical Care:** A list of all requirements of the FCC phase and the courses satisfying each. Includes year of completion and grade earned.

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Foundations of Clinical Care Phase (FCC)
✔ Satisfied

**Description:** Required clinical clerkships include Surgery (8 weeks), Medicine (8 weeks), Pediatrics (6 weeks), Obstetrics-Gynecology (6 weeks), Neurology (4 weeks), and Psychiatry (4 weeks). Ordinarily students will complete all clerkships before proceeding to the Immersion phase, but under special circumstances, students may defer one or more clerkships to pursue specific research or clinical interests. Such plans must be approved by the associate dean for medical student affairs. MSTP students who enter the FCC phase after the first clerkship block may defer one block to the Immersion phase, with the permission of the MSTP program director and the associate dean for medical student affairs. These students remain accountable for the longitudinal elements of the FCC phase. **Diagnosis and Therapeutics** - This required course runs longitudinally throughout the phase, employing both asynchronous online learning and intermittent face-to-face small group sessions to train students to analyze clinical problems. The course begins with a one week intensive boot camp and continues throughout the FCC phase with a series of online modules and small group meetings. This course aligns with the VC3 framework and is designed to help students assimilate lessons and experiences from across disciplines. The **longitudinal elements** (Continuity Clinical Experience, College Colloquium/Learning Community, Research and VC3) continue during the FCC Phase.

Foundations of Clinical Care Phase
✔ Satisfied

**Description:** *Select all courses below.*

Satisfying Courses

Courses used to satisfy this requirement:

Course	Title	Units Earned	Term	Grade	Notes
IDIS 5233	Learning Communities FCC	0	2014 Year		
MED 5016	Diagnostics and Therapeutics	0	2014 Year		
MED 5020	Medicine: Core Clerkship	0	2014 Year	P	

- **Immersion Phase:** A list of all distribution, core, and longitudinal requirements of the Immersion phase and the courses satisfying each. Includes year of completion and grade earned.

Immersion Phase
✘ Not Satisfied

**Description:**  
Requirement(s):

ACE Distribution Check
✘ Not Satisfied

Primary Care Distribution Check
✘ Not Satisfied

Acute Care Distribution Check
✔ Satisfied

Immersion Core
✘ Not Satisfied

Immersion Longitudinal
✘ Not Satisfied

- NOTE: For requirements not yet satisfied, an additional tab will appear: Possible Courses. Click on this tab to see the courses that can be used to satisfy the requirement.

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Advanced Clinical Experiences Satisfied

**Research Immersion** ✗ Not Satisfied

**Description:** 3 Research Courses (IDIS 6001-6005) *This is designed to be the same course taken three times.*  
**Courses:** 3 required, 0 taken, 3 needed

Satisfying Courses Possible Courses

Course	Title	Units	Typically Offered
IDIS 6001	Research Immersion: Cellular & Molecular	0.0	
IDIS 6002	Research Immersion: Clinical & Translational	0.0	
IDIS 6003	Research Immersion: Community & Global Health	0.0	
IDIS 6004	Research Immersion: Epidemiology & Informatics	0.0	
IDIS 6005	Research Immersion: Ethics, Education, Policy, and Society	0.0	

### Degree Audit Exceptions

Should a variance to the prescribed requirements be granted for an individual student, an exception can be posted to the degree audit.

In the screen shot below, 1 is a change in the minimum number of courses required to satisfy the Research Immersion requirement. 2 is a course variance to allow IDIS 5220 to count in place of IDIS 6001.

**Research Immersion** ✗ Not Satisfied

**Description:** 3 Research Courses (IDIS 6001-6005) *This is designed to be the same course taken three times.*  
**Courses:** 2 required, 1 taken, 1 needed  
**Note:**  
 Minimum Units changed from to  
 Maximum Units changed from to  
 Minimum courses changed from 3.0 to 2.0 1  
 Maximum courses changed from 3.0 to 3.0  
 Created By:

Satisfying Courses Possible Courses

Courses used to satisfy this requirement:

Course	Title	Units Earned	Term	Grade	NOTE
IDIS 5220	Research II	0	2014 Year		<span style="border: 1px solid gray; padding: 2px;">Substitute IDIS 5220 for IDIS 6001</span>

## Refreshing the Degree Audit

Audits are automatically refreshed on a weekly basis. When registration changes or changes to major/minor declarations are made, audits are refreshed overnight. Students, advisers, and administrators also have the ability to refresh audits on-demand. Please Note: Unless changes have been made to your academic record (registration, major/minor declaration, etc.), you will not see any changes to the degree audit.

1. Click on Refresh My Audits at the top of the page.



2. It may take some time for the audit to refresh. The refresh will still continue if you navigate to a different application or even if you log out of YES.



## What-If Audits

What-If audits allow students, advisers, and administrators to create potential scenarios to see how students could meet degree requirements based on successful completion of courses in the student's [planner](#) (Course Options).

**NOTE:** Courses must be tagged with a term in your planner in order to utilize them in the What-If audit. For help with the Academic Planner, please see the user guide: <http://registrar.vanderbilt.edu/cms/wp-content/files/YES-User-Guide-Catalog-and-Planner.pdf>.

Disclaimer: "The What-If audit is for hypothetical planning purposes only. Courses, classes, majors, minors, and concentrations may or may not be offered and may have additional stipulations for entry. Please refer to the appropriate school catalog as the authoritative document governing degree requirements."

## Course Options

1. From the degree audit, select the What-If tab.



2. Click on .



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**NOTE:** The Academic Options section allows students to choose different majors or minors to test potential completion of degree requirements. It does not apply to students in the School of Medicine.

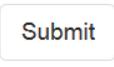
3. Ensure that the courses in the student's [Academic Planner](#) are tagged with term information. (The term is necessary in order for the audit to reflect the correct course information.) For help with the Academic Planner, please see the user guide: <http://registrar.vanderbilt.edu/cms/wp-content/files/YES-User-Guide-Catalog-and-Planner.pdf>.
4. From the Course Options section, select the courses to be considered in the What-If audit.

Course Options

Filter Courses

HGEN 320       HGEN 341  
 HGEN 385       LAW 773  
 HGEN 320 - 2015 Year       IDIS 6001 - 2015 Year       IDIS 6002 - 2015 Year  
 Year       IDIS 6003 - 2015 Year       IDIS 6004 - 2015 Year

Research Clerkship: Clinical & Translational

5. Click .

6. The  icon indicates a What-If course in the audit.

**Research Courses** ✘ Not Satisfied

**Description:** 3 Research Courses (IDIS 6001-6005) *This is designed to be the same course taken three times.*

**Courses:** 3 required, 2 taken, 1 needed

Satisfying Courses Possible Courses

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Courses used to satisfy this requirement:

Course	Title	Units Earned	Term	Grade	Notes
IDIS 6001	Research IM: Cell & Molecular	0	2015 Year		?
IDIS 6002	Research IM: Clin & Translat	0	2015 Year		?

Please contact the YES Help Line at [yes@vanderbilt.edu](mailto:yes@vanderbilt.edu) or 615-343-4306 if you have questions or need additional assistance.