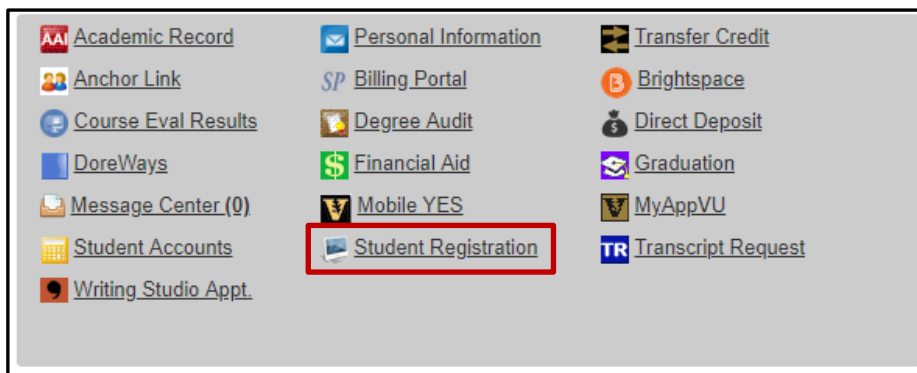VANDERBILT UNIVERSITY
Office of the UNIVERSITY REGISTRAR

YES User Guide

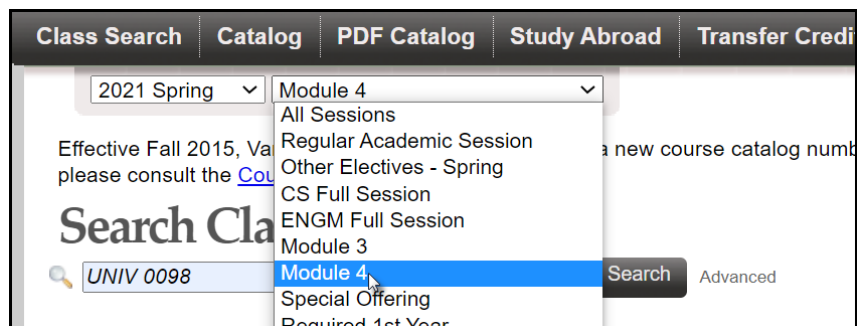## COVID-19 Testing Time Block Enrollment - Owen Module IV

A guide to adding a COVID-19 testing time block to the cart and enrolling from the class cart. Enrollment is available through the Student Registration application in the YES suite of applications.
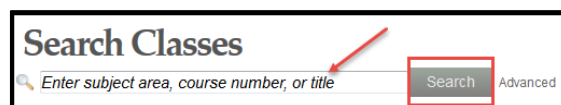
Adding a COVID-19 Testing Time Block to the Cart

1. On the student landing page, click **Student Registration**.


2. Select Module 4 from the session drop-down menu.
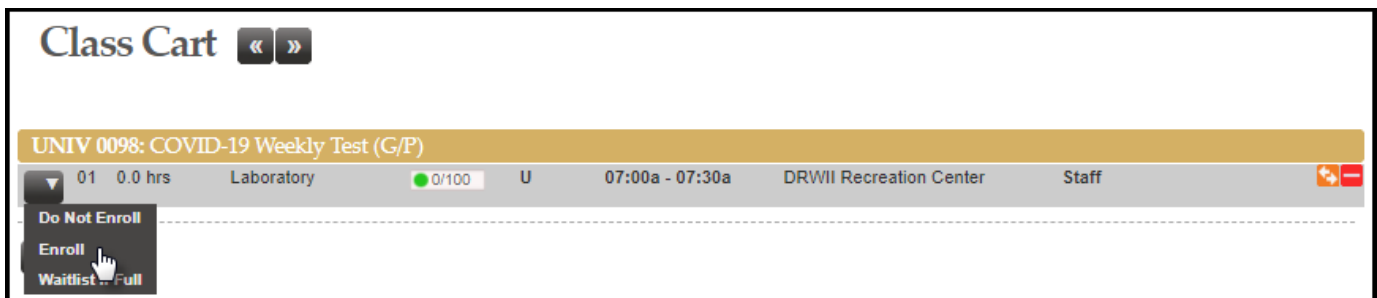

3. Enter UNIV 0098 into the text box and click **Search.**

4. To add the class to your cart, click the ⊞ icon or select Add to Cart from the Class Detail page.

University Courses							
UNIV 0098: COVID-19 Weekly Test (G/P)							Module 4
401	0.0 hrs	Laboratory	● 0/10	U	07:00a - 07:30a 03/16/2021 - 04/30/2021	DRWII Recreation Center	**Staff**	⊞
402	0.0 hrs	Laboratory	● 0/10	U	07:30a - 08:00a 03/16/2021 - 04/30/2021	DRWII Recreation Center	**Staff**	⊞

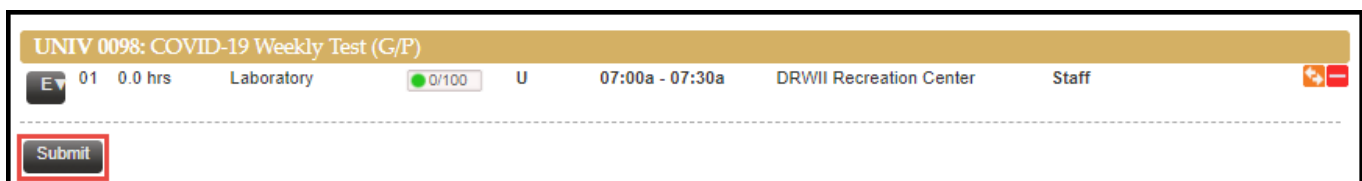## Enrolling from the Class Cart

1. To register, click on the drop-down arrow to the left of the class and select Enroll.

Class Cart « »

UNIV 0098: COVID-19 Weekly Test (G/P)							
▼ 01	0.0 hrs	Laboratory	● 0/100	U	07:00a - 07:30a	DRWII Recreation Center	Staff

Do Not Enroll
Enroll
Waitlist ... Full

2. Click Submit to enroll.

UNIV 0098: COVID-19 Weekly Test (G/P)							
E▼ 01	0.0 hrs	Laboratory	● 0/100	U	07:00a - 07:30a	DRWII Recreation Center	Staff

Submit

3. If registration is successful, you will receive a confirmation message on the bottom right corner. If registration is not successful, an error message will appear with the reason why.

NOTE: If you are enrolled in a class that has a time listed in YES, you will not be able to register in a COVID-19 Testing Time Block at the same time, even if the class in which you are enrolled is being offered asynchronously.

Please contact the YES Help Line at yes@vanderbilt.edu or 615-343-4306 if you have questions or need additional assistance.