Course and Teaching Evaluations

User Guide

A step by step guide to navigating the Course and Teaching Evaluations system
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Viewing Reports

1. You will receive a message when your reports are available. The message will include a link to your dashboard, which contains a list of your reports.

2. If you have access to a large number of reports (multiple TAs, etc.), you can utilize the Search feature to narrow the results.

3. Click on the hyperlink for the desired report.
4. Each report begins with a summary page.

5. Reports are divided into Instructor Questions and Course Questions. Where applicable, comparative information is provided for courses in the same department and in the same school.

6. Open-ended questions and responses are listed at the bottom of the report.
Examples of Responses with Graphics

Questions About This Course:

1. This course helped me appreciate the significance of the subject matter.

   - 1 - Strongly Disagree (1)
   - 2 - Disagree (7)
   - 3 - Neutral (1)
   - 4 - Agree (6)
   - 5 - Strongly Agree (3)
   - Not Applicable (0)

   **Statistics**
   - **Value**
     - Response Count: 16
     - Mean: 4.38
     - Mode: 5
     - Standard Deviation: 1.02

2. The components of the course, such as class activities, assessments, and assignments, were consistent with the course goals.

   **Statistics**
   - **Value**
     - Response Count: 18
     - Mean: 4.31
     - Mode: 5
     - Standard Deviation: 1.20

What improvements to the course would you recommend?

<table>
<thead>
<tr>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>More time between teaching material and being quizzed on it.</td>
</tr>
<tr>
<td>None</td>
</tr>
<tr>
<td>I would appreciate the homework being mandatory (for completion, not for accuracy) in order to add an incentive to complete it.</td>
</tr>
</tbody>
</table>

Do you have any other comments?

<table>
<thead>
<tr>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>is AWESOME! Thanks for making math feel like less of a chore.</td>
</tr>
<tr>
<td>was fantastic! Favorite professor I have had so far</td>
</tr>
<tr>
<td>N/A</td>
</tr>
</tbody>
</table>
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Additional Information

Course and Teaching Evaluations at Vanderbilt: http://www.vanderbilt.edu/course-teaching-evaluations/faculty.php

Center for Teaching: https://cft.vanderbilt.edu/courseevals/

User Guide for Students:

Please contact course.evaluations@vanderbilt.edu if you have questions or need assistance with your Course and Teaching Evaluations.