



Study Elsewhere Review and Acknowledgement – Blair School of Music

Students intending to study elsewhere during a semester or summer term should be aware of the following policies related to transfer credit. A completed copy of this form must be uploaded with the request for transfer credit evaluation.

Students with questions about transfer credit policies in the Blair School of Music should contact the Office of Academic Services: rachel.hobbs@vanderbilt.edu.

Students with questions about the transfer credit evaluation process should contact the External Education Unit in the Office of the University Registrar: external.education@vanderbilt.edu.

General Requirements

- A minimum grade of C- is required to earn transfer credit.
- Coursework may not be taken on a pass/fail basis.
- Credit will not be awarded for internships or independent studies taken at other institutions.
- Students may not earn credit for repeated coursework.
- **International Institutions:** Students wishing to study elsewhere at an institution located outside the United States are required to register through [International SOS](#) and [GEO Blue](#).

Summer Work Elsewhere

- Transfer of credit is contingent upon being in good academic standing at the end of the spring semester.
- Coursework must be taken at a four-year, fully-accredited institution.
- Music courses may not count toward the music core.

Semester Work Elsewhere

- Semester work elsewhere is subject to additional approval by the Blair School of Music. Please contact the Associate Dean's Office to begin the approval process.
- Transfer of credit is contingent upon being in good academic standing in the semester prior to the work elsewhere.
- Coursework must be taken at a four-year, fully-accredited institution.
- Music courses may not count toward the music core.



Study Elsewhere Review and Approval – Blair School of Music

Student Name: _____
LAST FIRST MIDDLE

Student Commodore ID: 000 _____

Name of Study Elsewhere Institution: _____

Does your course of study with this institution
involve study outside of the US? (circle one) YES NO

NOTE: Students wishing to study elsewhere at an institution located outside the United States are required to register through [International SOS](#) and [GEO Blue](#).

By signing and submitting this form you acknowledge that you have read and understand the policies listed on the reverse.

Student Signature

Date

Please submit the completed form along with your request for course evaluation via the Transfer Credit Submission application in YES.