



VANDERBILT UNIVERSITY
Office of the UNIVERSITY REGISTRAR

Application for Reinstatement

Please type or print in ink.

When do you expect to return to Vanderbilt? (check one) [ ] FALL [ ] SPRING [ ] SUMMER 20\_\_

Student ID 000

Full Legal Name LAST FIRST MIDDLE PREFERRED

Date of Birth Birth City and State Sex

Permanent Home Address Number and Street City State and Zip Code

Home Telephone Number Cell Phone Number

Temporary Address Number and Street City State and Zip Code (valid until MM/DD/YY)

Email address(es)

Reason(s) for leaving Vanderbilt (check all that apply):

- [ ] Academic [ ] Disciplinary [ ] Financial [ ] Personal
[ ] Other (please be specific):

When did you enter Vanderbilt? Semester and Year When were you last enrolled at Vanderbilt? Semester and Year

Classification when you left Vanderbilt (check one): [ ] First-Year [ ] Sophomore [ ] Junior [ ] Senior

School in which you were last enrolled (check one): [ ] Blair School of Music [ ] College of Arts and Science [ ] Peabody College [ ] School of Engineering

School to which you intend to return (check one): [ ] Blair School of Music [ ] College of Arts and Science [ ] Peabody College [ ] School of Engineering

Intended major(s):

Are you interested in need-based financial aid? (check one) [ ] YES [ ] NO
If yes, you must submit the Free Application for Federal Student Aid (FAFSA) and the CSS PROFILE to the appropriate processors.

College(s) Attended since Leaving Vanderbilt and Amount of Work Completed and In Progress
(Failure to furnish full information here will invalidate this application and registration. An admission decision will not be made until we are in receipt of an official transcript from each institution attended.)

[ ] Did not attend another institution (proceed to next page)

College Dates Attended to

Credit Hours Completed SEMESTER/QUARTER Credit hours in progress SEMESTER/QUARTER

## Disciplinary History

**Have you ever been adjudicated guilty or convicted of a misdemeanor, felony, or other crime?** [Note that you are not required to answer “yes” to this question, or provide an explanation, if the criminal adjudication or conviction has been expunged, sealed, annulled, pardoned, destroyed, erased, impounded, or otherwise ordered by a court to be kept confidential.]  YES  NO

**Have you ever been found responsible for a disciplinary violation at any educational institution you have attended from the 9<sup>th</sup> grade (or the international equivalent) forward--whether related to academic misconduct or behavioral misconduct--that resulted in a disciplinary action?** These actions could include, but are not limited to: probation, suspension, removal, dismissal, or expulsion.  YES  NO

If you answered “yes” to either or both questions, please attach a separate sheet of paper that gives the approximate date of each incident, explains the circumstances, and reflects on what you learned from the experience.

## Statement to the Admissions Committee

**All students applying for reinstatement are required to complete this section.** Your statement should address why you wish to return, why you think you are ready to return and be successful, and what you have been doing during your absence.

If you were suspended or dropped from the university for academic reasons, you must furnish substantial evidence of a responsible and successful period of work or study during the intervening period. One acceptable form of evidence would be to address the issue in your two required letters of recommendation (one of which should be from your employer, if applicable). Additional evidence might include records of work experience, transcripts of coursework completed elsewhere, and/or records of military service.

If you were suspended from the university for disciplinary reasons, you must have met any special requirements imposed by the Office of Student Accountability, Community Standards, and Academic Integrity.

Use this space for your statement. If additional space is needed, use a separate sheet of paper.

**Note: Applicants are expected to immediately notify the institutions to which they are applying should there be any changes to the information requested in this application, including disciplinary history.**

***I hereby agree to be bound by all policies, procedures, and regulations of Vanderbilt University, both those presently existing and those subsequently amended or adopted, including the Honor System.***

***I certify that all information submitted in the admission process is my own work, factually true, and honestly presented. If I provide false information, I understand that I may be subject to a range of possible disciplinary actions, including admission revocation, expulsion, or revocation of course credit, grades, and degree.***

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Signature of Applicant

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Date

In compliance with federal law, including the provisions of Title IX of the Ed Amendments of 1972, Sections 503 and 504 of the Rehab Act of 1973, and the ADA of 1990, Vanderbilt University does not discriminate on the basis of race, gender, sexual orientation, religion, color, national or ethnic origin, age, disability, or military service in its administration of educational policies, programs, or activities; its admission policies; scholarship and loan programs; athletic or other university-administered programs; or employment. Students with disabilities should contact the director of Equal Opportunity, Affirmative Action, and Disability Services at (615) 322-4705 regarding accommodations and services.

Please complete this form to indicate that you have provided all requested material.

Name: \_\_\_\_\_  
LAST FIRST MIDDLE

Student ID: 000 \_\_\_\_\_

Anticipated return term (check one)  FALL  SPRING  SUMMER 20\_\_\_\_\_

APPLICATION FORM, including

- Statement to Admissions Committee (including evidence of work experience or military service, if applicable)
- Signature

OFFICIAL COLLEGE TRANSCRIPT(S), if applicable

School attended: \_\_\_\_\_

Date transcript was requested: \_\_\_\_\_

School attended: \_\_\_\_\_

Date transcript was requested: \_\_\_\_\_

TWO LETTERS OF RECOMMENDATION (required of all applicants; to be sent directly by the recommenders)

Name of recommender #1: \_\_\_\_\_

Date letter was requested: \_\_\_\_\_

Name of recommender #2: \_\_\_\_\_

Date letter was requested: \_\_\_\_\_

All materials should be sent to:

Reinstatement Coordinator  
Office of the University Registrar  
Vanderbilt University  
PMB 407701  
Nashville, TN 37240-7701