



# OFFICE OF THE University Registrar

## YES User Guide *Study Abroad Search*

Updated 12/19/2014

Search evaluations of courses offered through VU-approved study abroad programs.

### NAVIGATION

FROM THE YES CLASS SEARCH /CATALOG SCREEN, SELECT STUDY ABROAD (LOGIN NOT REQUIRED):

The screenshot shows the YES (Your Enrollment Services) interface. The navigation bar includes links for Class Search, Catalog, PDF Catalog, Study Abroad (highlighted in yellow), and Applications. A red arrow points to the Study Abroad link. Below the navigation bar, the page title is "Study Abroad Course Search". The main content area contains a disclaimer and a "Hide Disclaimer" link. A red arrow points to the "Hide Disclaimer" link, with a callout box that says "Click here to collapse disclaimer." Another red arrow points to the "international credentials evaluation team" link, with a callout box that says "Click here to submit a question." A third red arrow points to the "submitting a request" link, with a callout box that says "Click here to request a new evaluation."

#### Initial screen defaults to a “disclaimer” view

- Click on “international credentials evaluation team” to submit a question or to ask for help;
- Click on “submitting a request” link to submit a new course for review if it is not found, or expired;
- Click on “Hide Disclaimer” link to collapse disclaimer text.

## INTERNATIONAL COURSES SEARCH PARAMETERS

### INTERNATIONAL COURSES SEARCH FIELDS

May be used alone, or in conjunction with Vanderbilt Equivalent Courses search fields (see below).

The screenshot shows a search form with two main sections. The 'International Courses' section is highlighted with a yellow background and includes a 'Country' dropdown menu (set to 'Egypt'), an 'Institution' dropdown menu (set to 'American University in Cai'), and a 'Course Description' text input field. The 'Vanderbilt Equivalent Courses' section includes a 'School' dropdown menu, a 'Subject Area' dropdown menu, and three text input fields for 'Catalog Number', 'Course ID', and 'Course Description'. At the bottom, there are 'Search' and 'Clear' buttons. Red arrows indicate the focus on the Country, Institution, Course Description, and Search fields.

- **Country:** Drop-down menu of countries in which students can study through Vanderbilt-approved programs.
- **Institution:** When country is selected, only Vanderbilt-approved program courses in that country display. When country field is left *unselected*, all Vanderbilt-approved programs display.
- **Course Description:** Entering all or part of the course title returns all courses with that title within the specified country/institution.
- Click **Search** to return results based on selected data and view results as shown in **Search Results** below.

### ADDING ADDITIONAL SEARCH CRITERIA: VANDERBILT EQUIVALENT COURSE SEARCH FIELDS

May be used alone, or in conjunction with International Courses search fields (see above) to search for courses evaluated to earn credit in specific Vanderbilt subject areas. For example, the following search criteria will filter for courses at American University in Cairo which are approved in the Vanderbilt anthropology subject area:


This screenshot is similar to the previous one but with the 'Subject Area' dropdown menu in the 'Vanderbilt Equivalent Courses' section set to 'Anthropology'. Red arrows point to the Country, Institution, Subject Area, and Search buttons.

- **School:** Drop-down menu of Vanderbilt schools and colleges.
- **Subject Area:** Drop-down menu of Vanderbilt subjects.
- **Catalog Number:** Free-text field allows for specific catalog number search, either with or without a subject area.
- **Course ID:** If known, the six-digit course id may be searched.
- **Course Description:** The title/description of the course at Vanderbilt University (see next section for complete details).
- Click **Search** to return results based on selected data and view results as shown in **Search Results** below.


## SEARCH RESULTS

The listing for each country/institution includes the following columns of detail:


- **Class** = The catalog number at the host institution.
- **Title** = The course title at the host institution.
- **VU Equivalent** = The corresponding catalog number at Vanderbilt University.
- **VU Description** = The title/description of the corresponding course at Vanderbilt University (see next section for complete details).
- **Expiration** = The date the Vanderbilt approval expires.

 <i>American University in Cairo (Cairo, Egypt)</i>				
Class	Title	VU Equivalent	VU Description	Expiration
ALNG-109/1301	Intro Colloquial Arabic	ARA-40AT	No Equivalent: Not eligible for credit toward the major or minor	10/29/2017
ANTH-312/3301	Ppl & Cultures of MENA	RLST-40AT	No Equivalent: Not eligible for credit toward the major or minor.	01/10/2018
ANTH-332/3060	Soc Constrct Race/Ethn/Class	ANTH-71ET	Non-Equivalent Credit (ANTH Area I)	02/12/2018
ARIC-335/3435	Intro to Islam	RLST-113	Introduction to Islam	06/13/2017

When multiple institutions are displayed for a single country search, each may be collapsed for easier viewing:

 <i>CET Chinese Studies in Beijing (Beijing, China)</i>				
Class	Title	VU Equivalent	VU Description	Expiration
CL-211	Intermediate Chinese (Summer)	CHIN-211	Intermediate Chinese I (Formerly 214)	05/31/2018
CL-211	Intermediate Chinese (Summer)	CHIN-212	Intermediate Chinese II (Formerly 216)	05/31/2018
CS-250	21st Century Beijing	ASIA-70AT	Non-Equivalent Credit (ASIA Elective)	09/10/2017
CS-225	CHN Hist from 1800- Present	HIST-107	China from Empire to the People's Republic	08/28/2017
CS-276	Environmental Issues in China	EES-40AT	No Equivalent: Not eligible for credit toward the major or minor.	08/30/2016
CS-151	Issues in Chinese Workplace	ASIA-70AT	Non-Equivalent Credit (ASIA Elective)	08/12/2018
CS-270	Pol Econ of Chn Development	PSCI-73AT	Non-Equivalent Credit (PSCI 100-level Elective)	08/11/2015
CS-211	Wrkng CHN:Service/Cult/Intn SU	ASIA-70AT	Non-Equivalent Credit (ASIA Elective)	09/10/2018
CS-210	Wrkng China:Service/Cult/Intn	ASIA-70AT	Non-Equivalent Credit (ASIA Elective)	09/10/2018

 <i>CET Chinese Studies in Shanghai (Shanghai, China)</i>				
collapse				

 <i>CIEE Shanghai (Shanghai, China)</i>				
collapse				

## TYPES OF EQUIVALENCIES

### Direct Equivalent Courses

These catalog items include the direct Vanderbilt equivalent catalog number and course title.

**Example below:** In the search result, the institution's ARIC 353/3435, Intro to Islam, will earn credit for Vanderbilt's RLST 113, Introduction to Islam.

### Non-Equivalent Courses

For courses with no direct Vanderbilt equivalent, the VU Description contains details as to how the course may be used to satisfy certain requirements. Common results include the following examples:

- SUBJ-70AT** This is a “non-equivalent” course which may count toward that subject’s major in a specified manner.  
**Example below:** In the search result above, the institution’s ANTH 332/3060 earns credit at Vanderbilt for ANTH-71ET/Non-Equivalent Credit (ANTH Area I). Any undergraduate student will earn credit, but for an anthropology major, this course would satisfy the requirement for “Area I / Comparative Anthropology and Anthropological Theory.”
- SUBJ-40AT** This is a “non-equivalent” course which does not count in the specified major/minor requirements; the course will count toward hours for the degree ONLY.  
**Example below:** the institution’s ANTH 312/3301 will count toward hours for the degree for any student, but is not eligible to satisfy any specific requirements for the religious studies major or minor.
- GNEL 40AT** This course has no equivalent at Vanderbilt and does not fulfill specific major requirements. Course may be used to count toward hours for the degree only.
- GNEL BYAPPR** Course is awarded credit on individual basis only. Student should submit a request to [studyabroadanalysis@vanderbilt.edu](mailto:studyabroadanalysis@vanderbilt.edu) to have the course reviewed for approval.
- GNEL BYEXAM** Course is not eligible to earn direct credit at Vanderbilt. Credit awarded through Credit-by-Exam only. Questions regarding these courses may be sent through [studyabroadanalysis@vanderbilt.edu](mailto:studyabroadanalysis@vanderbilt.edu).
- GNEL NOCR** Course will not earn credit at Vanderbilt University.

American University in Cairo (Cairo, Egypt)				
Class	Title	VU Equivalent	VU Description	Expiration
ALNG-109/1301	Intro Colloquial Arabic	ARA-40AT	No Equivalent: Not eligible for credit toward the major or minor	10/29/2017
ANTH-312/3301	Ppl & Cultures of MENA	RLST-40AT	No Equivalent: Not eligible for credit toward the major or minor.	01/10/2018
ANTH-332/3060	Soc Constrct Race/Ethn/Class	ANTH-71ET	Non-Equivalent Credit (ANTH Area I)	02/12/2018
ARIC-335/3435	Intro to Islam	RLST-113	Introduction to Islam	06/13/2017
ARIC-354/3405	Islamic Philosophy	PHIL-262	Islamic Philosophy	12/31/9999
ARIC-319/3319	Islamic Spain & N. Africa	HIST-288C	Muslims, Christians, and Jews in Medieval Spain	05/18/2017
ARIC-323/3323	Marriage&Fam Medieval-Mod ME	HIST-70AT	Non-Equivalent Credit (HIST Elective)	05/17/2017
ARIC-454/5134	Mod Movements in Islam	RLST-262	Culture, Religion, and Politics of the Arab World	12/31/9999

## CONTACT INFORMATION

For questions, please contact [StudyAbroadAnalysis@Vanderbilt.edu](mailto:StudyAbroadAnalysis@Vanderbilt.edu)