Degree Audit

School of Medicine, Hybrid Curriculum

A YES navigation guide to the MED hybrid degree audit

June 3, 2015 version

VANDERBILT

OFFICE OF THE
University Registrar

YES User Guide
Degree Audit –
School of Medicine, Hybrid Curriculum

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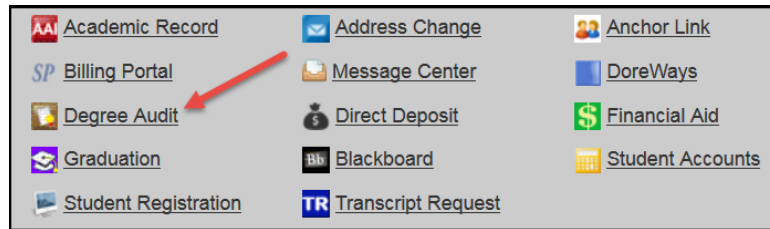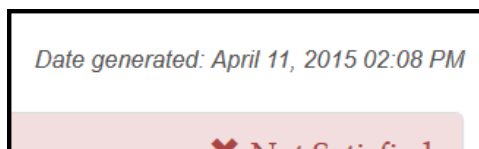*Degree Audit –*
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The degree audit is an online tool that allows students, advisers, and administrators to track students' academic progress toward completion of degree requirements. The audit is available through the YES suite of applications.

Navigating the Degree Audit

1. Log in to YES using your VUnetID and e-password: yes.vanderbilt.edu.

2. On the student landing page, click "Degree Audit."

3. The Medical Doctor degree audit will appear. Carefully read the Degree Audit Disclaimer and click Accept.

    - Disclaimer: "Degree audits are for advisory purposes only and do not certify progress in the degree. Please refer to the appropriate school catalog as the authoritative document governing degree requirements. The student, in consultation with the adviser, should carefully review both sources."

    - Message about in progress courses: "NOTE: The audit assumes the successful completion of enrolled classes; classes in progress display as 'satisfied' in the audit. Students and their advisers should check the audit carefully before concluding that a distributional or major requirement has been completed."

4. In the top, right-hand corner of the audit, you can see the date that the current report was generated. [Audits are automatically refreshed on a weekly basis. When registration changes are made, audits are refreshed overnight. In addition, audits can be refreshed on-demand by students, advisers, and administrators (see below).]

5. The degree audit view defaults to a top-level summary of the degree requirements. Requirements appear

   as ✔ Satisfied , ✔ Waived , or ✖ Not Satisfied .

   Default view:

- Doctor of Medicine Degree Audit: A description of the audit. Includes a link to the detailed outline of the degree requirements (https://medschool.vanderbilt.edu/student-affairs/appendix-b).

- Foundations of Medical Knowledge: A list of all requirements of the FMK phase and the courses satisfying each. Includes year of completion and grade earned.

- Foundations of Clinical Care: A list of all requirements of the FCC phase and the courses satisfying each. Includes year of completion and grade earned.

Foundations of Clinical Care Phase (FCC)	✔ Satisfied

Description: **Required clinical clerkships** include Surgery (8 weeks), Medicine (8 weeks), Pediatrics (6 weeks), Obstetrics-Gynecology (6 weeks), Neurology (4 weeks), and Psychiatry (4 weeks). Ordinarily students will complete all clerkships before proceeding to the Immersion phase, but under special circumstances, students may defer one or more clerkships to pursue specific research or clinical interests. Such plans must be approved by the associate dean for medical student affairs. MSTP students who enter the FCC phase after the first clerkship block may defer one block to the Immersion phase, with the permission of the MSTP program director and the associate dean for medical student affairs. These students remain accountable for the longitudinal elements of the FCC phase. **Diagnosis and Therapeutics** - This required course runs longitudinally throughout the phase, employing both asynchronous online learning and intermittent face-to-face small group sessions to train students to analyze clinical problems. The course begins with a one week intensive boot camp and continues throughout the FCC phase with a series of online modules and small group meetings. This course aligns with the VC3 framework and is designed to help students assimilate lessons and experiences from across disciplines. The **longitudinal elements** (Continuity Clinical Experience, College Colloquium/Learning Community, Research and VC3) continue during the FCC Phase.

Foundations of Clinical Care Phase	✔ Satisfied

Description: Foundations of Clinical Care

Prescribed Courses for Foundations of Clinical Care Phase	✔ Satisfied

Foundations of Health Care Delivery	✔ Satisfied

Description: Foundations of Health Care Delivery

Satisfying Courses

Courses used to satisfy this requirement:

Course	Title	Units Earned	Term	Grade	Notes
IDIS 5016	Interprofessional Learning II	0	2013 Year	P	

Clerkship Electives	✔ Satisfied

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- Immersion Phase: A list of all core and longitudinal requirements of the Immersion phase and the courses satisfying each. Includes year of completion and grade earned.

    - NOTE: For requirements not yet satisfied, an additional tab will appear: Possible Courses. Click on this tab to see the courses that can be used to satisfy the requirement.

Immersion Phase	✖ Not Satisfied

Description: The Immersion Phase is a highly individualized, 16-month-long experience that allows each student to create a schedule that optimally meets core educational needs, strengthens all competency domains, and builds specialized skill sets aligned with the student's future clinical and scholarly trajectory. Students are required to complete 11 one-month blocks over this 16-month period (including the Research Clerkship, described below). Students must complete a mixture of experiences with varying levels of structured versus workplace learning, including acting internships, integrated inter-disciplinary science courses, advanced clinical experiences and electives. Requirements for experiences across various care settings (primary care, critical care /Emergency Medicine) ensure a broad preparation. Because the Immersion Phase is intended to be individualized, each student must develop a Personalized Learning Plan that is approved as meeting core requirements per guidelines published at the time of scheduling. The longitudinal elements (Continuity Clinical Experience, Learning Community and VC3) continue during the Immersion Phase. The Research Clerkship is an intensive three-month scholarly experience that is required to be completed during the Immersion phase. Students may request an extension of the research clerkship up to a total of six months (as a contiguous or non-contiguous block); approval is contingent upon satisfactory progress across all competency domains; decisions regarding such extensions are made by the Promotions Committee.
Requirement(s):

Immersion Core	✖ Not Satisfied

Description: Minimum of 11 courses required over 16 months

Integrated Science	✔ Satisfied
Sub-Internship	✔ Satisfied
Primary Care Options	✔ Satisfied
Emergency Medicine	✔ Satisfied

Research Courses	✖ Not Satisfied

Description: 3 Research Courses (IDIS 6001-6005) *This is designed to be the same course taken three times.*
Courses: 3 required, 1 taken, 2 needed

Satisfying Courses | Possible Courses

Course	Title	Units	Typically Offered
IDIS 6001	Research Clerkship: Cellular & Molecular	0.0	
IDIS 6002	Research Clerkship: Clinical & Translational	0.0	
IDIS 6003	Research Clerkship: Community & Global Health	0.0	
IDIS 6004	Research Clerkship: Epidemiology & Informatics	0.0	
IDIS 6005	Research Clerkship: Ethics, Education, Policy, and Society	0.0	

Elective Group A	✖ Not Satisfied
Elective Group B	✖ Not Satisfied

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Degree Audit Variances

Should an exception to the prescribed requirements be granted for an individual student, a variance can be posted to the degree audit.

In the screen shot below, ① is a change in the number of courses required to satisfy the FMK requirement.

② is a course variance to allow IDIS 5045 to count in place of IDIS 5046.

Prescribed Courses in the Foundations of Medical Knowledge Phase					✔ Satisfied

Description: Prescribed Courses in the Foundations of Medical Knowledge Phase

Prescribed Courses for Foundations of Medical Knowledge Phase					✔ Satisfied

Description: *Select all the courses below.*
Note: Waive IDIS 5001 per School of Medicine.
Minimum Units changed from to
Maximum Units changed from to
Minimum courses changed from 9.0 to 8.0 ①
Maximum courses changed from 9.0 to 8.0
Created By: KINGML3

Satisfying Courses

Courses used to satisfy this requirement:

Course	Title	Units Earned	Term	Gr	
IDIS 5025	MolecularFoundations/MED	0	2009 Year	P	
IDIS 5035	Structure,Function,Devel	0	2009 Year	P	
IDIS 5045	Patient,Prof,Society I	0	2009 Year	P	ⓘ ②
IDIS 5055	Foundation/Profession	0	2009 Year	P	

Substitute IDIS 5045 for IDIS 5046.

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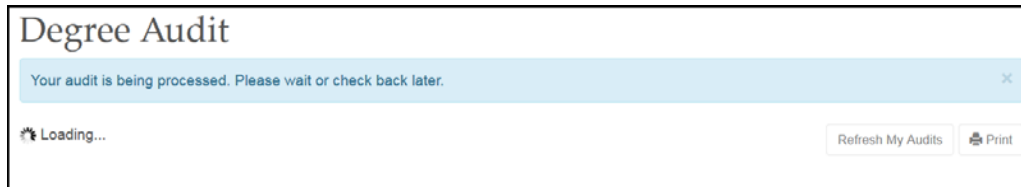*Degree Audit –*
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Refreshing the Degree Audit

Audits are automatically refreshed on a weekly basis. When registration changes or changes to major/minor declarations are made, audits are refreshed overnight. Students, advisers, and administrators also have the ability to refresh audits on-demand. Please Note: Unless changes have been made to your academic record (registration, major/minor declaration, etc.), you will not see any changes to the degree audit.

1. Click on Refresh My Audits at the top of the page.

2. It may take some time for the audit to refresh. The refresh will still continue if you navigate to a different application or even if you log out of YES.

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What-If Audits

What-If audits allow students, advisers, and administrators to create potential scenarios to see how students could meet degree requirements based on successful completion of courses in the student's planner (Course Options). **NOTE:** Courses must be tagged with a term in your planner in order to utilize them in the What-If audit. For help with the Academic Planner, please see the user guide: http://registrar.vanderbilt.edu/cms/wp-content/files/YES-User-Guide-Catalog-and-Planner.pdf.
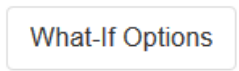
Disclaimer: "The What-If audit is for hypothetical planning purposes only. Courses, classes, majors, minors, and concentrations may or may not be offered and may have additional stipulations for entry. Please refer to the appropriate school catalog as the authoritative document governing degree requirements."

Course Options
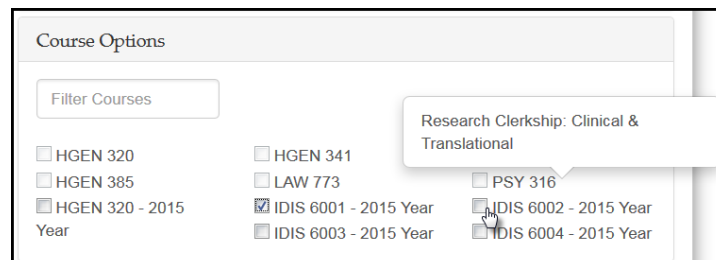
1. From the degree audit, select the What-If tab.

2. Click on .

   NOTE: The Academic Options section allows students to choose different majors or minors to test potential completion of degree requirements. It does not apply to students in the School of Medicine.

3. Ensure that the courses in the student's Academic Planner are tagged with term information. (The term is necessary in order for the audit to reflect the correct course information.) For help with the Academic Planner, please see the user guide: http://registrar.vanderbilt.edu/cms/wp-content/files/YES-User-Guide-Catalog-and-Planner.pdf.

4. From the Course Options section, select the courses to be considered in the What-If audit.

5. Click Submit .

6. The ❓ icon indicates a What-If course in the audit.

Research Courses					✖ Not Satisfied

Description: 3 Research Courses (IDIS 6001-6005) *This is designed to be the same course taken three times.*
Courses: 3 required, 2 taken, 1 needed

Satisfying Courses   Possible Courses

Courses used to satisfy this requirement:

Course	Title	Units Earned	Term	Grade	Notes
IDIS 6001	Research IM: Cell & Molecular	0	2015 Year		❓
IDIS 6002	Research IM: Clin & Translat	0	2015 Year		❓