OFFICE OF THE
University Registrar

YES User Guide
Degree Audit –
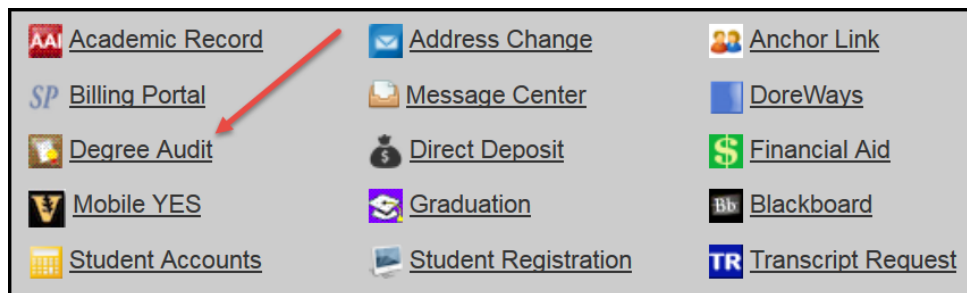*School of Medicine, Curriculum 2.0*

Contents

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Degree Audit –
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The degree audit is an online tool that allows students, advisers, and administrators to track students' academic progress toward completion of degree requirements. The audit is available through the YES suite of applications.

Navigating the Degree Audit

1. Log in to YES using your VUnetID and e-password: yes.vanderbilt.edu.

2. On the student landing page, click "Degree Audit."

AA! Academic Record	Address Change	Anchor Link
SP Billing Portal	Message Center	DoreWays
Degree Audit	Direct Deposit	Financial Aid
Mobile YES	Graduation	Blackboard
Student Accounts	Student Registration	TR Transcript Request

3. The Medical Doctor degree audit will appear. Carefully read the Degree Audit Disclaimer.

    *   Disclaimer: "Degree audits are for advisory purposes only and do not certify progress in the degree. Please refer to the appropriate school catalog as the authoritative document governing degree requirements. The student, in consultation with the adviser, should carefully review both sources."

    *   Message about in progress courses: "NOTE: The audit assumes the successful completion of enrolled classes; classes in progress display as 'satisfied' in the audit. Students and their advisers should check the audit carefully before concluding that a distributional or major requirement has been completed."

4. In the top, right-hand corner of the audit, you can see the date that the current report was generated. [Audits are automatically refreshed on a weekly basis. When registration changes are made, audits are refreshed overnight. In addition, audits can be refreshed on-demand by students, advisers, and administrators (see below).]

Date generated: September 21, 2015 04:39 PM

5. The degree audit view defaults to a top-level summary of the degree requirements. Requirements appear as ✔ Satisfied , ✔ Waived , or ✖ Not Satisfied .

Default view:

Effective Fall 2015, Vanderbilt University has introduced a new course catalog numbering scheme. For assistance with the translation between old and new numbers, please consult the *Course Renumbering Lookup Tool.*

Expand All Collapse All	Date generated: April 12, 2015 04:50 AM
Doctor of Medicine Degree Audit	✔ Satisfied
Foundations of Medical Knowledge (FMK)	✔ Satisfied
Foundations of Clinical Care Phase (FCC)	✔ Satisfied
Immersion Phase	✖ Not Satisfied

- **Doctor of Medicine Degree Audit:** A description of the audit.

Doctor of Medicine Degree Audit	✖ Not Satisfied

Description: Degree Requirements for the Entering Class of 2013 and beyond (Curriculum 2.0) Please see https://medschool.vanderbilt.edu /student-affairs/student-handbook for more information.

- **Foundations of Medical Knowledge:** A list of all requirements of the FMK phase and the courses satisfying each. Includes year of completion and grade earned.

Foundations of Medical Knowledge (FMK)					✔ Satisfied

Description: This phase of the curriculum (18 months) provides students a strong foundation in the basic sciences, humanities, and behavioral and social sciences which will support ongoing developmental learning over ensuing years. All students participate in meaningful clinical work during this phase to initiate their development as professionals, to provide clinical relevance for the foundational coursework, and to provide an early understanding of healthcare systems.

Prescribed Courses in the Foundations of Medical Knowledge Phase					✔ Satisfied

Description: *Select all the courses below.*

Satisfying Courses

Courses used to satisfy this requirement:

Course	Title	Units Earned	Term	Grade	Notes
IDIS 5028	Human Blueprint/Architecture	0	2013 Year	P	
IDIS 5032	Microbes and Immunity	0	2013 Year	P	
IDIS 5033	Learning Communities FMK	0	2013 Year	P	
IDIS 5038	Homeostasis	0	2013 Year	P	

- **Foundations of Clinical Care:** A list of all requirements of the FCC phase and the courses satisfying each. Includes year of completion and grade earned.

- **Immersion Phase:** A list of all distribution, core, and longitudinal requirements of the Immersion phase and the courses satisfying each. Includes year of completion and grade earned.

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- NOTE: For requirements not yet satisfied, an additional tab will appear: Possible Courses. Click on this tab to see the courses that can be used to satisfy the requirement.

Advanced Clinical Experiences ✔ Satisfied

Research Immersion ✖ Not Satisfied

Description: 3 Research Courses (IDIS 6001-6005) *This is designed to be the same course taken three times.*
Courses: 3 required, 0 taken, 3 needed

Satisfying Courses   Possible Courses

Course	Title	Units	Typically Offered
IDIS 6001	Research Immersion: Cellular & Molecular	0.0	
IDIS 6002	Research Immersion: Clinical & Translational	0.0	
IDIS 6003	Research Immersion: Community & Global Health	0.0	
IDIS 6004	Research Immersion: Epidemiology & Informatics	0.0	
IDIS 6005	Research Immersion: Ethics, Education, Policy, and Society	0.0	

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Degree Audit Variances

Should an exception to the prescribed requirements be granted for an individual student, a variance can be posted to the degree audit.

In the screen shot below, **1** is a change in the minimum number of courses required to satisfy the Research Immersion requirement. **2** is a course variance to allow IDIS 5220 to count in place of IDIS 6001.

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Refreshing the Degree Audit

Audits are automatically refreshed on a weekly basis. When registration changes or changes to major/minor declarations are made, audits are refreshed overnight. Students, advisers, and administrators also have the ability to refresh audits on-demand. Please Note: Unless changes have been made to your academic record (registration, major/minor declaration, etc.), you will not see any changes to the degree audit.

1. Click on Refresh My Audits at the top of the page.

2. It may take some time for the audit to refresh. The refresh will still continue if you navigate to a different application or even if you log out of YES.

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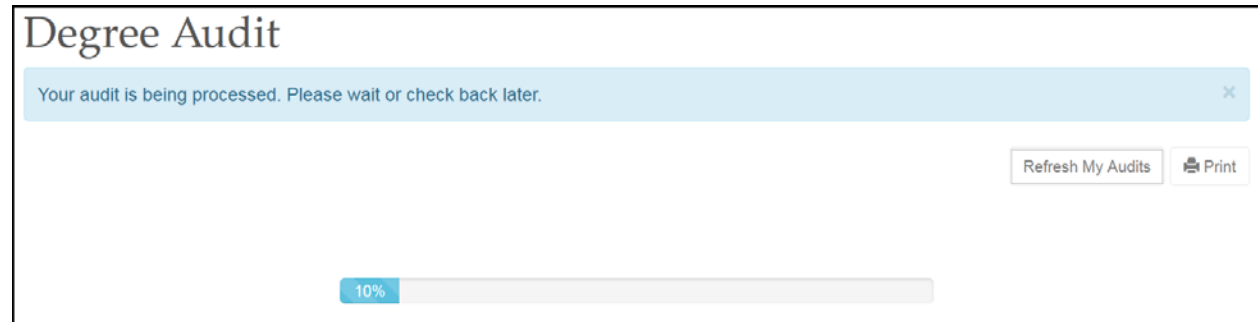
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What-If Audits

What-If audits allow students, advisers, and administrators to create potential scenarios to see how students could meet degree requirements based on successful completion of courses in the student's [planner](#) (Course Options). **NOTE:** Courses must be tagged with a term in your planner in order to utilize them in the What-If audit. For help with the Academic Planner, please see the user guide: http://registrar.vanderbilt.edu/cms/wp-content/files/YES-User-Guide-Catalog-and-Planner.pdf.

Disclaimer: "The What-If audit is for hypothetical planning purposes only. Courses, classes, majors, minors, and concentrations may or may not be offered and may have additional stipulations for entry. Please refer to the appropriate school catalog as the authoritative document governing degree requirements."

Course Options
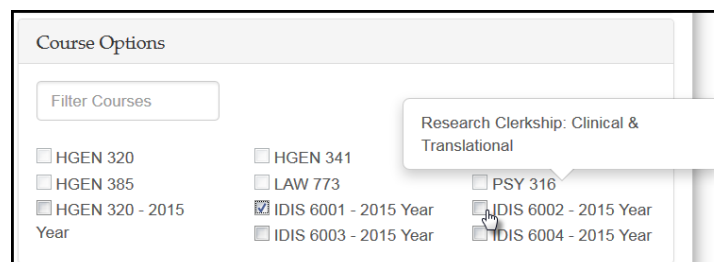
1. From the degree audit, select the What-If tab.

2. Click on .
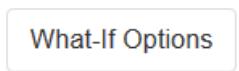
   NOTE: The Academic Options section allows students to choose different majors or minors to test potential completion of degree requirements. It does not apply to students in the School of Medicine.

3. Ensure that the courses in the student's [Academic Planner](#) are tagged with term information. (The term is necessary in order for the audit to reflect the correct course information.) For help with the Academic Planner, please see the user guide: http://registrar.vanderbilt.edu/cms/wp-content/files/YES-User-Guide-Catalog-and-Planner.pdf.

4. From the Course Options section, select the courses to be considered in the What-If audit.

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5. Click Submit .

6. The ⊘ icon indicates a What-If course in the audit.

Research Courses					✖ Not Satisfied

Description: 3 Research Courses (IDIS 6001-6005) *This is designed to be the same course taken three times.*
Courses: 3 required, 2 taken, 1 needed

Satisfying Courses   Possible Courses

Courses used to satisfy this requirement:

Course	Title	Units Earned	Term	Grade	Notes
IDIS 6001	Research IM: Cell & Molecular	0	2015 Year		❷
IDIS 6002	Research IM: Clin & Translat	0	2015 Year		❷