



**Special Enrollment Request:  
Undergraduate Enrollment in Graduate or Professional Course**

Return the completed form to your school's Office of Academic Services no later than the seventh day of classes.

<b>Student ID (000#####):</b>		<b>Student Name:</b>	
<b>Vanderbilt Email:</b>		<b>Student School:</b>	
<b>Term (semester/year):</b>		<b>Classification:</b>	

**CONDITIONS FOR ENROLLMENT:**

- Student must be a SENIOR with a B (3.0) average except in the School of Engineering. Students in the School of Engineering must be a JUNIOR or SENIOR with a B average in the preceding two semesters.
- Total term credit load may not exceed 15 credit hours for A&S or GPC students or 18 credit hours for ENG and BLR students.
- Work taken is limited to those courses approved for graduate/professional credit, excluding thesis and dissertation research courses and similar individual research and reading courses. (A&S students may not typically take professional courses for credit.)
- Permission for undergraduates to enroll in graduate/professional level courses does not constitute a commitment on the part of any department or program to accept the student as a graduate or professional student in the future.
- Students must comply with regulations in their home school's section of the undergraduate catalog.

**REQUESTED COURSE:**

Subject Area	Course Number	Section Number	Course Title	Credit Hours

**APPROVAL TO ENROLL:**

	Name (Print)	Signature	Date
<b>Course Instructor</b>			
<b>Director of Graduate Studies (for the course)</b>			
<b>Student Adviser</b>			

**STUDENT DIRECTIVE:** If approved by the school, I request that credit for this course be (select one):

- Applied to my undergraduate degree** (default enrollment if no choice indicated)
- Reserved for a future graduate degree**—conditions apply:
- Work should be in excess of that required for the bachelor's degree.
  - All undergraduate students exercising this option are treated as graduate students with regard to class requirements and grading standards.
  - Peabody students: courses taken are subject to departmental approval before they may be used toward a Peabody post-baccalaureate program.

<b>Student Signature</b>		<b>Date:</b>	
<b>School OAS Verification</b>		<b>Date:</b>	

Return the completed form to your school's Office of Academic Services no later than the seventh day of classes:

Blair School of Music: Main Office, Blair School of Music  
College of Arts & Science: 350 Buttrick Hall  
Peabody College: 211 Peabody Administration Building  
School of Engineering: 104 Featheringill Hall