



OFFICE OF THE  
**University Registrar**

## Preferred Name Request

**I would like to request that my preferred name be displayed on the class roll. I understand that my full legal name will continue to be listed on my transcript as my official name.**

**NOTE: Preferred name changes are for first names only.**

My student ID number is: \_\_\_\_\_

My full legal name currently appears as:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

I would like to request that my preferred name be displayed on the class roll as:

\_\_\_\_\_

**I understand that the Office of the University Registrar will review this request and will notify me if my request is not approved. Requests for preferred names may be denied if an inappropriate preferred name is requested.**

\_\_\_\_\_  
Student's signature

\_\_\_\_\_  
Date