



OFFICE OF THE
University Registrar

Preferred Name Request

I would like to request that my preferred name be displayed on the class roll. I understand that my full legal name will continue to be listed on my transcript as my official name.

NOTE: Preferred name changes are for first names only.

My student ID number is: _____

My full legal name currently appears as:

_____	_____	_____
Last Name	First Name	Middle Name

I would like to request that my preferred name be displayed on the class roll as:

First Name

I understand that the Office of the University Registrar will review this request and will notify me if my request is not approved. Requests for preferred names may be denied if an inappropriate preferred name is requested.

_____	_____
Student's signature	Date