



OFFICE OF THE  
**University Registrar**

**Intra-University Transfer  
Application**

Last Name First Name Middle Name

Student ID number Date of Birth Email

Permanent Address Phone

Local Address Phone

Classification (Freshman, Sophomore, Junior, Senior)

**Requirements for Intra-University Transfer:**

2 semesters	Minimum of 24 hours	Cumulative GPA of 1.80
3 semesters	Minimum of 39 hours	Cumulative GPA of 1.85
4 semesters	Minimum of 54 hours	Cumulative GPA of 1.90
5 semesters	Minimum of 69 hours	Cumulative GPA of 1.95

**List term for which you are applying to transfer:**

Fall  Spring  Summer

**I am currently enrolled in:**

- College of Arts and Science
- Blair School of Music
- School of Engineering
- Peabody College

**I wish to transfer to:**

- College of Arts and Science
- Blair School of Music
- School of Engineering
- Peabody College

**I intend to declare a major(s) in:** \_\_\_\_\_

**Describe your reasons for seeking intra-university transfer. *Please be specific.***

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**I understand that scholarships that are awarded by my current school may not transfer. If I have such scholarships, I will consult with the Financial Aid Office. I am currently receiving the following scholarship(s):**

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**I hereby agree to be bound by all policies, procedures, and regulations of Vanderbilt University, both those presently existing and those subsequently amended or adopted, including the Honor System.**



**Signature: \_\_\_\_\_ Date: \_\_\_\_\_**

**Please return the completed application to:**

Vanderbilt University  
Office of the University Registrar  
PMB 407701  
110 21<sup>st</sup> Avenue South, Suite 110  
Nashville TN 37240-7701

Or send by fax to: 615-343-7709. Questions, please call: 615-322-7701 or email [university.registrar@vanderbilt.edu](mailto:university.registrar@vanderbilt.edu)