

OFFICE OF THE University Registrar

YES User Guide *Swap an Associated Component*

Students have the option to change the discussion section (or other course component) of a course without being required to drop the lecture. You may only swap to an open section.

1. Go to your *Enrolled* classes and look for the class with an associated component. A green box with a white arrow appears next to the course you may swap.

| | ES SERVICES | ENT | | | - | | |
|---|-----------------------------------|--------------|----------|-----------------|-----------------------------|------------------------|-------------------|
| Class Search C | atalog PDF Catalog | Sc | hedule | Applications » | | 🛱 Print 🛛 Help | Logout: Emulation |
| 2013 Fall | ✓ All Sessions | | T | | SEARCH IN CART Q 2.0 Hrs | ENROLLED ENROL | IMENT DATES |
| Enrolled | « | | | | | 🗹 Enrolled 🛛 🧐 Waiting | Dropped |
| SPAN 101: Elem | entary Spanish I | | | | | | Â |
| 06 5.0 hrs | Lecture-Tech Based Instruction | ~ | MTWRF | 11:10a - 12:00p | Wilson Hall 127 | Alpren | |
| Grading Basis: Gra | aded | | | | | | |
| ENGL 102W: Lit | terature and Analytical | Thin | king | | | | |
| 05 3.0 hrs | Lecture | V | MWF | 09:10a - 10:00a | Calhoun Hall 203 | McInnis | |
| Grading Basis: Gra | aded | | | | | | |
| CHEM 104A: Ge | eneral Chemistry Labor | atory | , | | | | |
| 01 1.0 hrs | Laboratory | \checkmark | М | 01:10p - 04:00p | Stevenson Center 5203 | Phillips | |
| Grading Basis: Gra Note: Co-requisite: | aded CHEM 102A. | | | | | | |
| VV 1: Vanderbil | t Visions | | | | | | - |
| 27 0.0 hrs | Discussion | V | М | 05:00p - 05:50p | Sutherland House 106 | Hendrix | |
| Grading Basis: Nor | n-Graded Component | | | | | | |
| CHEM 102A: Ge | eneral Chemistry | | | | | - | |
| 02 3.0 hrs | Lecture | ~ | TR | 08:10a - 09:25a | Stevenson Center 4309 | Zoorob | |
| 31 | Discussion | ~ | т | 10:00a - 10:50a | Stevenson Center 5215 | Todd | Û |
| Grading Basis: Gra Note: Co-requisite: | aded CHEM 104A. | | | | | | |
| PSCI 100: Introd | luction to American Go | verni | ment and | Politics | | | |
| 01 3.0 hrs | Lecture | V | TR | 01:10p - 02:25p | Wilson Hall 103 | Hetherington | |
| Grading Basis: Gra | aded | | | | | | |
| S Order Books | | | | | | | - |

2. Click on the green box to bring up a list of all available sections to choose from. Click on the green box that corresponds to the section you wish to swap to.

| | YES | UR IROLLMENT RVICES | | ÷ | | | Contra- |
|----------|-----------------------------|---------------------------|------------|--------------------|-----------------------|----------------|---------|
| lass Sea | arch Catalog PDF | Catalog Sc | hedule | Applications » | | 🖹 Print 🛛 Help | Logout: |
| | | | | | | | |
| Ger | neral Chemistry rec | uires the fo | ollowin | g additional class | ies: | | |
| Discuss | ion: Select a Discussion fr | nom the list belo | w using th | e 🖬 icon | | | |
| The foll | lowing classes are alread | dv associated v | with Gene | aral Chemistry | | | |
| CHE | M 102A: General Chemi | istry | with Gene | .rur enemsuy. | | | |
| 02 3.0 |) hrs Lecture | • 196/2 | 15 TR | 08:10a - 09:25a | Stevenson Center 4309 | Zoorob | |
| Note: C | Co-requisite: CHEM 104A. | | | | | | |
| | | | | | | | |
| | | | | Save | Cancel | | |
| CHEM 1 | 02A: General Chemistr | v | | | | | |
|) | Discussion | ▲ 0/12 | w | 10:10a - 11:00a | Stevenson Center 5206 | Todd | |
| 1 | Discussion | ▲ 0/12 | w | 10:10a - 11:00a | Stevenson Center 5208 | Todd | 6 |
| 2 | Discussion | 0 26/27 | w | 10:10a - 11:00a | Stevenson Center 5215 | Todd | 6 |
| 3 | Discussion | ▲ 0/12 | w | 12:10p - 01:00p | Stevenson Center 5206 | Todd | 6 |
| L . | Discussion | ▲ 0/12 | w | 12:10p - 01:00p | Stevenson Center 5208 | Todd | 1 |
| 5 | Discussion | ▲ 0/12 | W | 04:10p - 05:00p | Stevenson Center 5215 | Todd | 1 |
| 6 | Discussion | 0 26/27 | w | 04:10p - 05:00p | Stevenson Center 5206 | Todd | 1 |
| 7 | Discussion | 0 23/27 | W | 04:10p - 05:00p | Stevenson Center 5208 | Todd | 6 |
| 3 | Discussion | • 24/27 | т | 08:10a - 09:00a | Stevenson Center 5215 | Todd | |
|) | Discussion | ▲ 0/12 | Т | 09:10a - 10:00a | Stevenson Center 5206 | Todd | |
|) | Discussion | 0 26/27 | т | 09:10a - 10:00a | Stevenson Center 5208 | Todd | |
| 2 | Discussion | • 25/27 | Т | 10:00a - 10:50a | Stevenson Center 5115 | Todd | 6 |
| 3 | Discussion | ▲ 0/12 | т | 11:00a - 11:50a | Stevenson Center 5115 | Todd | |
| 1 | Discussion | 0 26/27 | Т | 11:00a - 11:50a | Stevenson Center 5208 | Todd | |
| 5 | Discussion | ▲ 0/12 | т | 12:10p - 01:00p | Stevenson Center 5208 | Todd | |

3. Click the Save button to swap the Discussion section

| NDERBILT IVERSITY | YES YOU ENR | R OLLMENT VICES | | | | | Canton of |
|---|---|--|---------|--|--|----------------|--------------------|
| ass Search | Catalog PDF C | atalog Sched | lule | Applications » | | 🖨 Print 🛛 Help | Logout: amunulanış |
| | | | | | | | |
| | | | | | | | |
| The followi | ng classes are already | associated with | Gene | ral Chemistry. | | | |
| | | | | | | | |
| CHEM 1 | 02A: General Chemist | try | | | | | |
| CHEM 1 02 3.0 hrs | 02A: General Chemist Lecture | try 196/215 | TR | 08:10a - 09:25a | Stevenson Center 4309 | Zoorob | |
| CHEM 10 02 3.0 hrs 32 | 02A: General Chemist Lecture Discussion | try 196/215 25/27 | TR T | 08:10a - 09:25a 10:00a - 10:50a | Stevenson Center 4309 Stevenson Center 5115 | Zoorob Todd | |
| CHEM 10 02 3.0 hrs 32 Note: Co-re | 02A: General Chemist Lecture Discussion quisite: CHEM 104A. | € 196/215 € 25/27 | TR T | 08:10a - 09:25a 10:00a - 10:50a | Stevenson Center 4309 Stevenson Center 5115 | Zoorob Todd | |
| CHEM 10 02 3.0 hrs 32 Note: Co-re | 02A: General Chemist Lecture Discussion quisite: CHEM 104A. | try 196/215 25/27 | TR T | 08:10a - 09:25a 10:00a - 10:50a | Stevenson Center 4309 Stevenson Center 5115 | Zoorob Todd | |
| CHEM 10 02 3.0 hrs 32 Note: Co-re You can use | 22A: General Chemist Lecture Discussion quisite: CHEM 104A. e the 1 icon to swap of | try 196/215 25/27 out a class or clic | TR T | 08:10a - 09:25a 10:00a - 10:50a save bu <u>tton to co</u> ptinue | Stevenson Center 4309 Stevenson Center 5115 | Zoorob Todd | |

YES will take you to your Enrolled classes, displaying the updated discussion section.

| | ES YOUR ENROLLM SERVICES | ENT | | | | | |
|--|--------------------------------|----------|----------|-----------------|--------------------------|----------------------------|---------------|
| Class Search | Catalog PDF Catalog | S | chedule | Applications » | | 🖹 Print 🛛 Help 🔤 | ogout: amunde |
| 2013 Fall | ✓ All Sessions | | • | | SEARCH IN CART Q 2.0 HRS | ENROLLED ENROLL 15.0 HRS 2 | MENT DATES |
| Enrolle | d « | | | | | Senrolled Swaiting | Dropped |
| Grading Basis: G | Instruction | * | | 11.1va - 12.vvp | WINSON FRANT 127 | ырген | |
| ENGL 102W: L | iterature and Analytical | Thir | ıking | | | | |
| 05 3.0 hrs | Lecture | ~ | MWF | 09:10a - 10:00a | Calhoun Hall 203 | McInnis | |
| Grading Basis: G | raded | | | | | | |
| CHEM 104A: C | General Chemistry Labor | atory | 7 | | | | |
| 🔲 01 1.0 hrs | Laboratory | ~ | М | 01:10p - 04:00p | Stevenson Center 5203 | Phillips | |
| Grading Basis: G Note: Co-requisite | raded : CHEM 102A. | | | | | | |
| VV 1: Vanderb | ilt Visions | | | | | | |
| 27 0.0 hrs | Discussion | ~ | М | 05:00p - 05:50p | Sutherland House 106 | Hendrix | |
| Grading Basis: N | on-Graded Component | | | | | | |
| CHEM 102A: C | General Chemistry | | | | | | |
| 02 3.0 hrs | Lecture | ~ | TR | 08:10a - 09:25a | Stevenson Center 4309 | Zoorob | |
| 32 | Discussion | ~ | т | 10:00a - 10:50a | Stevenson Center 5115 | Todd | 0 |
| Grading Basis: G Note: Co-requisite | raded : CHEM 104A. | | | | | | |
| PSCI 100: Intro | duction to American Go | vern | ment and | l Politics | | | |
| 🔲 01 3.0 hrs | Lecture | ~ | TR | 01:10p - 02:25p | Wilson Hall 103 | Hetherington | |
| | radod | | | | | | |